

# PARAS PETROFILS LIMITED

Add: 1<sup>st</sup>Floor Dhamanwala Complex, Opp. Apple Hospital, Khatodara Road, Udhana,  
Surat, Gujarat-395002, CIN: L17110GJ1991PLC015254

Email-id: [finance@paraspetrofils.com](mailto:finance@paraspetrofils.com)

Ph.: +91-9825568096; Website: [www.paraspetrofils.co.in](http://www.paraspetrofils.co.in)

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Date:30/10/2020

## The Head-Listing Compliance

National Stock Exchange of  
India Ltd.  
Exchange Plaza, Plot No. C/1,  
G-Block, BandraKurla Complex,  
Bandra (E),Mumbai-400051

## The Head-Listing Compliance

BSE Limited  
Phiroze Jeejeebhoy Towers,  
Dalal Street, Mumbai-400001

## The Head-Listing Compliance

The Calcutta Stock Exchange  
Ltd.  
7, Lyons Range, Murgighata,  
BBD Bagh, Kolkata  
West Bengal – 700001

Symbol: PARASPETRO

Security code: 521246

Security code: 026039

**Subject: Intimation of Board Meeting pursuant to Regulation 29 of SEBI (Listing Obligations & Disclosures Requirements) Regulations, 2015**

Dear Sir/Ma'am,

This is to inform you that the meeting of Board of Directors of the Company will be held **on Friday, 6<sup>th</sup> day of November, 2020 at 1:00 P.M.** at the registered office of the Company at 1st Floor, Dhamanwala Complex, Opp. Apple Hospital, Khatodara Road, Udhana, Surat - 395002, Gujarat, inter alia, to consider and take on record the following matter:

1. To Consider and approve the **Unaudited Financial Results** as per Regulation 33 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 for the quarter ended 30<sup>th</sup> September, 2020 together with Limited Review Report.
2. To consider and approve the draft of “**Notice of Annual General Meeting**”, for the financial year ending on 31.03.2020 and to fix the Day, Date, Time, Venue and the businesses to be transacted thereat.
3. To consider and approve draft “**Board Report**” for the financial year ended on 31<sup>st</sup> March, 2020.
4. To consider and approve the Appointment of “**Scrutinizer**” for conducting E-voting and voting through poll at the Annual General Meeting.
5. To consider and fix the dates for closure of “**Register of Members**” (**Book Closure Period**).
6. To fix “**Cut-Off Date**” for providing E-voting services.
7. To fix “**E-Voting Period**” for the purpose of Annual General Meeting.

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8. To Take Note for the period ended on September 30, 2020:

- i. Intimation for Closure of Trading Window for Designated Persons as required under SEBI (Prohibition of Insider Trading) (Amendment) Regulations, 2018;
- ii. Certificate of Applicability of Compliance with Report on Corporate Governance as required under Regulation 27(2) of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015;
- iii. Statement of Investor Complaints under Regulation 13(3) of SEBI (Listing Obligations And Disclosure Requirements) Regulations, 2015;
- iv. Compliance Certificate Certifying Maintenance of Physical and Electronic Transfer Facility under Regulation 7(3) of the SEBI (Listing Obligations And Disclosure Requirements) Regulations, 2015;
- v. The Reconciliation of Share Capital Audit Report under Regulation 76 of the SEBI (Depositories and Participants) Regulations, 2018;
- vi. Certificate Under Regulation 40 (9) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- vii. Shareholding pattern pursuant to Regulation 31 of the (Listing Obligations and Disclosure Requirements)Regulation 2015;
- viii. Confirmation Certificate in the matter of Regulation 74(5) of Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018.

Kindly take the above information on your records.

**Thanking you,**

**Yours Faithfully,  
Paras Petrofils Limited**

**Deepak Kishorchandra Vaidya  
Whole Time Director  
DIN: 08201304**